

# Art Attendance Fee Policy

This document outlines the refund policy for art classes, workshops, and related programs offered by our studio. By enrolling and submitting payment, participants acknowledge and agree to the terms described below. Our goal is to keep expectations clear and ensure consistent, fair administration for all attendees.

## Non-Refundable Fee Policy

**All art attendance fees are non-refundable once payment is made.**

Attendance fees support advance planning and costs that are committed prior to the class date, including materials preparation and instructor scheduling. Because class sizes are limited, each registration reserves a spot that may prevent another participant from enrolling. For these reasons, we are unable to offer refunds for missed sessions, schedule conflicts, or changes in personal availability. We appreciate your understanding and encourage you to confirm your availability before registering.

## Special Circumstances

Refunds are not provided except in rare situations at the studio's sole discretion, such as a documented medical emergency or if a program is cancelled by the studio. If a studio cancellation occurs, participants will be notified promptly and provided with the available resolution options. All requests will be reviewed on a case-by-case basis, and approval is not guaranteed.

Questions regarding this policy should be directed to studio management.

## Pick-Up and Drop-Off Expectations

Students should be dropped off a few minutes before class begins to allow time to check in, get settled, and be ready to start on time. Students must be picked up promptly at the scheduled end time. Late pick-ups may result in an additional fee of \$5 per 10 minutes. If someone other than the person who dropped off the student will be picking them up, please notify the studio in advance.

## Student Behavior Expectations

Students are expected to be respectful to instructors and fellow students, use materials appropriately, and follow all studio rules and instructor guidance. Disruptive, unsafe, or inappropriate behavior may result in removal from class without refund. The studio reserves the right to dismiss any student whose behavior interferes with the learning environment or the safety of others.

---

## Parent/Guardian Signature

By signing below, the parent/guardian acknowledges they have read, understand, and agree to the Art Attendance Fee Policy, including the non-refundable fee terms.

Child's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Current Age: \_\_\_\_\_

Class/Workshop Dates & Times: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_